

**Hawaii State Apprenticeship Council
Department of Labor and Industrial Relations
MINUTES OF SEPTEMBER 30, 2019 MEETING**

**Members
Present:**

Gregg Serikaku
Ken Wilson for Joseph Ferrara
Francis Tau'a
Michael Yadao for Dale Sakamoto-
Yoneda
Terry Uyehara
Shayne Chung
Jody Serikawa
Rick Subiono

Guests:

Kirk Kageno
Suzette Barrios
Jocelyn Thomas
Ronden Numasaki
Guy Shibayama
Michael Akau
Jaybrielle Akoi
Jody Nako
Orlando Gante
Pat Asuncion
Mario Manrique Jr.
Robert Aquino
Edmund Aczon
Darrell Seto
Travis Yara
Kimberly Trujillo
Brandon Ancheta
Keone Peneku
Juliet Owens
Stanford Fichtman
Fumiko Takasugi
Cory Tani
Keith Nakano
Daniel Lee
Michelle Thomas
Tricia Kaeo
April Acquavella

WDD Staff:

Scott Murakami, Director
Leonard Hoshijo, Deputy Director
Elaine Young, Administrator
Carol Kanayama
Maricar Pilotin-Freitas
Edgar Fernandez
Harrison Kuranishi

I. Call to Order

Greg Serikaku, Interim Chair, called the meeting to order at 1:30 p.m.

II. Introductions

State Apprenticeship Council members and guests introduced themselves

III. Approval of Minutes

Rick Subiono moved to approve the minutes and seconded by Terry Uyehara.

The March 29, 2019, SAC meeting minutes were approved.

IV. Reports

A. State Report *Workforce Development Division (WDD)*

Edgar Fernandez, Program Specialist, Workforce Development Division, reported on the status of apprenticeship programs that was included in the meeting packet.

Highlights of the report were the following:

- USDOL Office of Apprenticeship staff Aaron Wall and Douglas Howell conducted an Apprenticeship Foundational Training on April 16-18, 2019 in Honolulu, Hawaii.
- Grantee staff Harrison Kuranishi and Edgar Fernandez conducted basic training on RAPIDS on May 3, 2019 to KCC staff and Hawaii Technology Development Corporation, and KCC staff working under the State Apprenticeship Expansion grant.
- An Apprenticeship Job Fair was held at the American Job Center-Oahu on August 23, 2019. The apprenticeship fair is jointly planned DLIR, City and County of Honolulu, and Kapiolani Community College to assist sponsors and employers in recruiting apprentices for their apprenticeship programs.
- Governor David Ige reported to President Donald Trump about Hawaii's workforce development initiatives that includes expanding apprenticeship in Hawaii to the non-traditional trades including Healthcare and Information Technology.
- USDOL Office of Apprenticeship granted continued recognition to Hawaii Department of Labor and Industrial Relations as State Apprenticeship Agency

pending full compliance with 29 CFR parts 29 and 30. DLIR is currently revising Chapters 30 and 31, Title 12, HAR to conform with the Federal regulations.

B. Honolulu Community College (HCC) Report.

Fumiko Takasugi, Interim Dean of Apprenticeship, Honolulu Community College, presented the report, which is summarized below:

- Honolulu Community College awarded 926 degrees and certificates in the academic year 2018-2019 to CTE and Liberal Arts students.
- Transportation and Trade represent approximately 60% of the graduates.
- Honolulu Community College has been unable to fill tenure-track instructor positions in numerous programs.
- HonCC has a new RAC Instructor and a new Welder instructor.
- HonCC hosted the Local 1 Masons Contest on July 22, 2019.
- In August the Pearl Harbor Apprenticeship program welcomed 278 journeyworkers to the workforce.
- Construction Inspector classes started on September 10, 2019 with 13 students.

C. Apprenticeship and Training Coordinators Association of Hawaii (ATCAH) Report

Rick Subiono, President, ATCAH, presented the report which is summarized below:

- An ATCAH meeting was held on June 19, 2019 at the Operators Training Facilities in Kahuku. Special thanks to Mike Akau for hosting.
- An ATCAH meeting was held on August 21, 2019 at Honolulu Community College, guest speakers were Cathy Lederer, AFL-CIO Labor Community Program Director, Christine Nishimura and Jeri Tokumoto from the DOE, spoke about the Alternative Learning Center focusing on out of school teens for placement. Gary Shimabukuro a Retired Safety Trainer spoke about valuable resources that are available.
- Next ATCAH meeting is scheduled for November 14, 2019 at the Job Corp on Maui.
- Career Construction Day Hilo is on October 24, 2019 and Career Construction Day Maui is on November 15, 2019.

V. New Business

A. Review and Recommendation on the Request of the City and County of Honolulu to Extend the Temporary Ratio of Two (2) Apprentices to One (1)

Journeyworker for the Pipefitter Apprenticeship Program for Another Five (5) Years. The temporary ratio expired June 30, 2019 and was accorded interim approval effective July 1, 2019 until the State Apprenticeship Council can review and recommend action

SAC Member Jody Serikawa from the City and County of Honolulu recused herself

Michelle Thomas Board of Water Supply Human Resources Office and Danny Lee from the Field Operation Division presented the request for temporary change of ratio.

Chair Gregg Serikaku asked about the retention of apprentices once they complete the program. Mr. Lee replied that the Pipefitters move on to be Construction Inspectors or Investigators. The Board of Water is having difficulty with the 1:1 ratio because it takes three years for an apprentice to become a journeyworker. According to Ms. Thomas, the apprentices once completed do stay within the Board of Water but seek other opportunities not in the field.

Chair Serikaku asked how many journeyworkers and apprentices does the Board of Water supply currently have? Mr. Lee answered 36 Lead Pipefitters, 23 Pipefitters, and 28 Trades Apprentices.

SAC member Terry Uyehara asked the reason for the extension. It was already extender for three years and now the request is for five.

Mr. Lee answered to backfill as the numbers are not being retained as once the apprentice becomes a journeyworker they move into other opportunities. Ms. Thomas stated they are working with the City and the State to create a multi-skilled program to maintain the 1:1 ratio.

The Director asked about safety with the instructional rate changing by doubling. Mr. Lee responded the 2:1 ratio would be if staff is short, BOW would like to maintain the 1:1 ratio. The 2:1 ratio would be for emergency situations.

SAC recommended approval of the temporary ratio.

- B. Review and Recommendation on the Following Revisions to the Carpenters Apprenticeship Training Program:
 - a. Proposed Millwright Occupation
 - b. Revised Standards of Apprenticeship

SAC member Shayne Chung recused himself

Edmund Aczon Executive Director of the Hawaii Carpenters Apprenticeship & Training Fund, Executive Director of Apprenticeship Training Program.

Mr. Aczon went over the revisions to the Standards of Apprenticeship that includes updating the maximum credit hours that can be granted to 50% of the term of apprenticeship, and the EOE Pledge and Selection procedures,

Millwright same apprenticeship Standards as Carpenters only addition is 8,000 hour work process and 655 hours of RTI.

Millwright workers install and maintain equipment such as compressors, pumps, and turbines. They perform skills in automotive, food processing and pharmaceuticals. A video was played explaining Millwright work.

SAC recommended approval of the Millwright occupation and revisions to the Standards of Apprenticeship.

C. Review and Recommendation on the Proposed Medical Assistant Apprenticeship Program of Queen's Health Systems.

Sally Pestana, Kapiolani Community College (KapCC) Principal Investigator for the Health Apprenticeship Grant of Kapiolani Community College (KapCC), and Ms. Kimberly Trujillo, Recruitment Coordinator of Queen's Health Systems presented the proposed program to the SAC

According to Ms. Pestana, the Medical Assistant Program that is offered by KapCC is almost 50 years old. The Medical Assistant Apprenticeship program is a credit apprenticeship program and upon completion the apprentice will earn 33 college credits. The apprentices will earn a certificate of achievement. Currently, there is a 400 Medical Assistants shortage. Queen's has 120 Medical Assistants and looking to hire 80-90 more. The KCC program is nationally accredited KCC has the Gold Standard in the industry. MAERB accreditation and the certifying body is the American Association of Medical Assistants

SAC recommended approval of the QHS Medical Assistant Apprenticeship Program.

D. Review and Recommendation on the Proposed Information Technology Project Manager Apprenticeship Program of Native Hawaiians Institute of Technology and Business

Brandon Ancheta and Keone Peneku presented the proposed NHITB program.

NHITB will be the intermediary sponsor for participating employers. As intermediary sponsor, NHITB will be responsible in administering the program including tracking and monitoring progress of apprentices on-the-job and related training instruction, and maintaining apprentice records.

SAC recommended approval of the NHITBIT Project Manager Apprenticeship program.

VI. Unfinished Business

None

VII. Announcements

A. Next Meeting TBA

B. Other

VIII. Adjournment

The meeting was adjourned at 3:36 p.m.